

# RECORD OF PROCEEDINGS

---

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
THE CRESTVIEW WATER AND SANITATION DISTRICT  
ADAMS COUNTY, COLORADO  
**JANUARY 24, 2024**

The regular 5:30 PM meeting of the Board of Directors of the Crestview Water and Sanitation District was held January 24, 2024, in-person at the District office. The meeting was presided over by Board President, Mike Doak. Board Secretary Danny Sweeney was present to record the minutes.

Members present:

Mike Doak	President
Tom Ryszkowski	Vice-President
Danny Sweeney	Secretary/Treasurer
Victor Sanchez	Director
Kathy Laurienti	Director

Also present:

Allison Ulmer	Attorney
Mitch Terry	District Manager

**THE PLEDGE OF ALLEGIANCE WAS RECITED**

**PUBLIC COMMENTS** – No one from the public was present.

**MINUTES FOR APPROVAL, JANUARY 10, 2024**

Director Doak asked if there were any corrections, deletions or additions to the Minutes for the January 10, 2024, meeting of the Board.

There being no corrections, deletions or additions, the Minutes for the January 10, 2024, meeting of the Board were accepted as presented.

**DISTRICT MANAGER'S REPORT – Mitch Terry**

**2023 ANNUAL FINANCIAL AUDIT-**

Charlie Poysti of Charles Poysti LLC will be in the office on Wednesday, February 7th, to perform the annual audit. He will provide his findings in a few weeks.

**WATER BREAK ON 66<sup>TH</sup> DRIVE-**

On January 18<sup>th</sup>, Crestview had a big water break on 66<sup>th</sup> Drive between Fern Drive and Zuni Street. The break was a long split in an 8" PVC pipe caused by another tap saddle failure. We are looking into having the contractor that installed the mains and saddles come back to the Filing to expose all of the saddles in that area and either adjust them or replace them to prevent additional issues. This break lost approximately 148,000 gallons of water and did considerable damage to the street.

Crestview will be amending its engineering standards and specifications to allow only tap repair clamps for service connections and ban tap saddles at the same time. We are also hoping to get approval from Denver Water to require C-909 Ultra Blue PC water main pipe instead of C-900 PVC water main pipe. C-900 pipe splits longitudinally causing extreme damage to the pipe and the surrounding areas. C-909 doesn't split longitudinally.

*Director Doak asked how many saddles have failed in Filing 6 and how many saddles are there in Filing 6.*

*Mr. Terry indicated that there are approximately 30 saddles and three have failed.*

*Director Doak stated that those numbers represent a 10 percent failure rate.*

**INVESTMENT BOND PURCHASE-**

During the January 10<sup>th</sup> meeting of the Board, we talked about investing another \$1 Million in the form of an investment bond. Crestview has \$4.6 Million in the bank currently. Does the Board want to invest another \$1 Million in investment bonds and if so, we should probably create another resolution. I have enclosed a resolution to purchase another \$1 Million investment bond.

Director Doak made a motion to adopt the following resolution:

**RES # 3 - 24 – WHEREAS** the Board of Directors of the Crestview Water and Sanitation District has determined that it is desirable for the District to seek maximum possible investment income on its accumulated funds, and  
**WHEREAS**, the Board has determined that an investment through Time Value Investments, Inc., of Seattle, Washington (TVI) in bonds approved in the Colorado Revised Statutes is a permissible and appropriate investment for a Colorado Special District; and  
**WHEREAS**, the Board has determined that such investments may provide additional investment income beyond what is being obtained through current investments;  
**NOW, THEREFORE, BE IT RESOLVED THAT** the District make another investment totaling \$1,000,000 (One Million Dollars) in approved bonds through TVI.

Director Ryszkowski seconded the motion.

AYES: Directors Doak, Ryszkowski, Sweeney, Sanchez and Laurienti

NAYS: None.

The resolution was unanimously adopted

**WATER BREAK US 36 & ZUNI STREET BORE-**

As we have discussed in several of the last Board meetings, Crestview had a large water main break on a 10" water main in Zuni Street at the south sound wall of US 36 on November 16, 2022

On December 1<sup>st</sup>, Crestview's maintenance crew replaced a 45" section of 10" pipe to make the repairs. A 14" X 12" hole blew out of the east side of the water main. The 10" pipe has been returned to service.

During the January 25<sup>th</sup> meeting of the Board, Crestview's Board adopted a resolution to have BTrenchless bore a new 24" casing pipe under US 36 and insert a new 12" pvc water main inside the casing pipe for the bid price of \$420,261.00. Crestview's pipeline crew will perform the tie-ins at each end of the bore and will replace approximately 100 to 200 linear feet of water main to both the south and north of the new bore to eliminate old pipe from valve to valve in Zuni Street.

Crestview has received our contract documents from BTrenchless that includes the bid price and required performance bond, 5% retention and warranty period. The Bid price was \$394,203.00.

The bore is now complete and the new water main has been inserted into the carrier pipe.

Crestview approved two change orders: March 27, 2023 for \$38,370 for traffic control on US-36 and October 12, 2023 for \$31,817.19 due to increased costs for parts and fuel. The total amount for change orders is \$70,187.19.

Crestview issued the payment for pay application #5 in the amount of \$302,212.94 in January 2024.

The final cost to the District from BT Construction for the bore and water main installation is \$464,390.19.

**UPDATE**

We will have one more change order for pressure testing of the new pipe. The test will be performed on January 22<sup>nd</sup>.

After the pressure test has been completed, Crestview's pipeline team will make the connections to our system on both ends of the new pipe this month.

**ADAMS COUNTY 70<sup>TH</sup> AVENUE, BROADWAY TO PECOS RECONSTRUCTION PROJECT-**

On Monday, December 4<sup>th</sup>, Adams County's executive leadership team and their consulting engineers met with Crestview and North Pecos Water & Sanitation District to go over the existing utilities and the current design to look at conflicts and opportunities to better the design with respect to both Adams County and

the districts and our customers. The consulting engineers, at the request of County Commissioner O’Dorisio, created a 20’ long single sheet layout of the plan and profile of the project so that everyone in the meeting can add notes to them to address the conflicts and propose alternative layouts. This was, in my opinion, a very positive move in the right direction for both Adams County and the southwest Adams County water and sanitation districts. I have confidence that we were heard and that other better options will be forthcoming.

**UPDATE-**

On January 17<sup>th</sup>, Crestview Water, North Pecos Water and Adams County, including Commissioner O’Dorisio, met for a quarterly update regarding future Adams County projects that are planned in both districts. During the meeting, we were told by Adams County’s representatives that if these planned Adams County projects can be rearranged to accommodate Crestview and/or North Pecos to allow us to complete any projects in those areas. We were also told that they are exploring alternative alignments for the storm sewer main in 70<sup>th</sup> avenue between Huron Street and Jennie Drive to work best for all three entities. Adams County also stated that they have stopped the Right Of Way acquisition process until they have made the layout determination.

This meeting had a very different feel to it than any other meetings in a very long time. Very positive!

There are two 8” water mains that will be impacted by this project. One water main runs in 70<sup>th</sup> avenue from Pecos Street east to Lipan Street and the other segment runs from Huron Street east to Kidder Drive of which both will need to be replaced prior to the commencement of construction of the Adams County project. Clarice O’Hanlon is designing the replacements and our pipeline replacement crew will be performing the replacements.

The Adams County project starting date is now on a temporary hold until Right of Way acquisitions are completed.

The plans for the water main replacement in 70<sup>th</sup> avenue from Pecos Street to Lipan Street and Lipan Street from 70<sup>th</sup> avenue north to 70<sup>th</sup> Place were approved by Denver Water on January 17<sup>th</sup>.

**GOAT HILL EAST ROADWAY RECONSTRUCTION PROJECT-**

Adams County is in the process of gathering pre-design information relating to the reconstruction of the streets including new storm sewer main installations in the Goat Hill East neighborhood. Goat Hill East includes the streets of 65<sup>th</sup> Avenue from Federal Blvd. east to the railroad tracks, 65<sup>th</sup> Place from Federal Blvd. east to the railroad tracks, 66<sup>th</sup> Place from Federal Blvd. east to the railroad tracks, 67<sup>th</sup> Place from Federal Blvd. east to Decatur Street and Decatur Street from 66<sup>th</sup> Place north to 67<sup>th</sup> Place.

Adams County is planning on installing new storm sewer piping and surface brick pavers for the pre-treatment of surface water prior to entering the waterways nearby.

This project could be a struggle for space for new water mains as the new storm water piping and brick pavers will be taking up a large area of right-of-way for our new water main installation.

**2024 WATER MAIN REPLACEMENT PROJECT-**

The 2024 water main replacement program will consist of the following:

**66<sup>th</sup> avenue from Lowell Blvd. west to Tennyson Street** that will include the cul-de-sacs of Newton Court, Osceola Court, Perry Court, Quitman Court, Raleigh Court and Stuart Court.

**70<sup>th</sup> avenue**, Pecos Street east to Lipan Street and Lipan Street from 70<sup>th</sup> avenue north to 70<sup>th</sup> Place.

On an emergency replacement basis, the pipeline crew has been replacing the existing 6” water main in 66<sup>th</sup> avenue from Lowell Blvd. west to Newton street due to the many water breaks this year. This section of water main is part of our scheduled replacement of 66<sup>th</sup> avenue from Lowell Blvd. to Tennyson Street in 2024.

**AWWA ACE 2024 ANNUAL CONFERENCE-**

The 2024 AWWA conference is going to be in Anaheim, California June 10-13. There was a \$7,396.74 deposit payment made on September 13<sup>th</sup> with the balance for the remaining \$13,274.76 due by April 20, 2024.

These costs are only for air and hotel. It does not include the AWWA conference registration fees, food or any incidentals.

The conference registrations will be set up and paid for in January of 2024. Travel days are June 9<sup>th</sup> and June 14<sup>th</sup>. No rental cars will be required as taxis or Uber will be utilized.

*Mr. Terry logged in to the AWWA website to show the Board what classes and tours are available within the conference.*

*The Board chose to register for the exhibition hall and two separate water plant tours around the Anaheim area.*

*Mr. Terry stated that he would get everyone registered for the chosen activities.*

**END OF YEAR REPORTS-**

On the second Board meeting in January, I provide various end of year reports to the Board.

Enclosed, you will find:

2023 Water Purchases and Sales

2023 Sewer Sales

2023 Distribution System Repair Summary

2023 Water Break Timeline report

Water Breaks per Year History

Acre Feet Sold per Year

Investment Bonds held by Crestview

**LEGAL REPORT – ALLISON ULMER**

Ms. Ulmer reported that the district worked on an employment garnishment that was completed and filed with the Court.

Ms. Ulmer informed the Board about an email that was provided Crestview stating that Crestview is regulated by the Public Utilities Commission (PUC) and that Crestview is responsible for installing, maintaining and repairing private service lines. Ms. Ulmer stated that Crestview is not regulated by the PUC and that the District's Rules and Regulations are enforceable.

There being no further business, the meeting was adjourned at 6:38 PM.

Respectfully submitted,

---

Danny Sweeney, Secretary/Treasurer