

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE CRESTVIEW WATER AND SANITATION DISTRICT
ADAMS COUNTY, COLORADO
APRIL 12, 2023

The regular 5:30 PM meeting of the Board of Directors of the Crestview Water and Sanitation District was held April 12, 2023, in-person and on Zoom. The meeting was presided over by Director Tom Ryszkowski. Board Secretary, Danny Sweeney was present to record the minutes.

Members present:

Danny Sweeney
Tom Ryszkowski
Victor Sanchez

Secretary/Treasurer
Director
Director

Also present:

Allison Ulmer
Mitch Terry
Michael Barrett

Attorney
District Manager
Potential Metro Representative

Members absent:

Mike Doak (pre-notified)
Jill Martin

President
Vice-President

THE PLEDGE OF ALLEGIANCE WAS RECITED

PUBLIC COMMENTS -

No one from the public joined the meeting.

METRO WATER RECOVERY REPORT-

There was no Metro report for April 12, 2023 as Crestview currently has a vacancy for the position. Mr. Michael Barrett was in attendance to interview with the Board to potentially fill the vacancy.

Director Ryszkowski asked if Mr. Barrett had ever served on a Board before.

Mr. Barrett stated that he had not.

Director Ryszkowski indicated that serving on a Board is very interesting in seeing how everything works for different systems in both water and sewer systems.

Mr. Barrett said that he is interested in Crestview's operations and also interested in Metro's operations.

Director Ryszkowski mentioned the two types of meetings that are required to be attended. The regular Board meeting on Tuesday night once a month and the committee meetings on Thursday morning once a month. A schedule would be provided by Metro.

Mr. Barrett indicated that Mr. Terry informed him of the meetings and days.

Director Sanchez made a motion to adopt the following resolution:

RES. # 9-23 WHEREAS Crestview Water and Sanitation District (Crestview) is a Member Municipality of Metro Water Recovery (Metro), and

WHEREAS Metro requires Crestview to bi-annually appoint a representative to serve on Metro's Board of Directors, and

WHEREAS Ms. Katherine Laurienti is no longer eligible to serve as Crestview's appointed representative to Metro's Board, leaving a vacancy, and

WHEREAS at the regular meeting of the Crestview Board of Directors, April 12, 2023, the Board chose to appoint Michael Barrett as its representative to serve on Metro's Board for the remainder of the current term, ending June 30, 2024, and

NOW THEREFORE BE IT RESOLVED that Michael Barrett be appointed to serve as Crestview's representative to the Board of Directors for Metro Water Recovery effective April 12, 2023.

Director Sweeney seconded the motion.

AYES: Directors Sweeney, Ryzkowski, and Sanchez.

NAYS: None.

The resolution was unanimously adopted

The Board thanked Mr. Barrett for providing his time and efforts in serving on the Metro Board as Crestview's representative.

MINUTES FOR APPROVAL, MARCH 8, 2023

Director Ryzkowski asked if there were any corrections, deletions or additions to the Minutes for the March 8, 2023, meeting of the Board.

There being no corrections, deletions or additions, the Minutes for the March 8, 2023, meeting of the Board were accepted as presented.

DISTRICT MANAGER'S REPORT –

MITCH TERRY

JOSE MOLINAR-LEON 5-YEAR ANNIVERSARY-

Jose Molinar joined Crestview on March 4, 2018 as one of the original members of the pipeline replacement team. Jose was originally hired as the excavator operator. Jose was promoted to Pipeline Foreman on March 4, 2022. Jose is a key member of the pipeline replacement team who assists Larry Hopper in daily construction of Crestview's mainline replacements. Jose acts in Larry's stead when Larry is on vacation or out for other reasons. Congratulations Jose!

APRIL BIRTHDAYS-

Happy April birthday goes out to Board Vice-President, Jill Martin and Crestview Attorney, Allison Ulmer.

METRO WATER RECOVERY-

Crestview Water & Sanitation District has a perpetual contract with Metro Water Recovery (Metro) to have Metro collect and treat the wastewater that is created by Crestview's customers. With Crestview being a Member Municipality of Metro, Metro requires Crestview to have a representative on Metro's Board of Directors. Metro requires Crestview to bi-annually appoint a representative to its Board of Directors. Crestview currently has a vacancy on Metro's Board.

Crestview's former Metro representative, Kathy Laurienti, introduced Crestview customer Michael Barrett to me on April 3rd who desires to serve on Metro's Board of Directors as Crestview's representative. Mr. Barrett has been added to the April 12, 2023 Agenda to meet with Crestview's Board.

2023 ELECTION CANCELLED -

The date for the Colorado Special District biennial election is May 2, 2023. Crestview had two four-year terms set for this election. Friday, February 24th was the last day for voters to submit a self-nomination form to be on the ballot and Monday, February 27th was the last day for write-in candidate forms to be submitted. Crestview had two self-nomination forms submitted. With an equal number of candidates as positions to be filled, the election was cancelled, and both candidates are elected by acclamation.

Both Katherine Laurienti and Danny Sweeney will be required to take the Oath of Office prior to the May 17th meeting of the Board. This can be done in my office anytime between May 3rd and May 17th or they can take their Oath prior to the start of the May 17th meeting.

With the cancellation of the election, Katherine is elected by acclamation to the Board of Directors but will not be an official director until after May 2nd and after taking the Oath of Office. Katherine's first official Board of Directors meeting will be May 17th.

Congratulations to Danny Sweeney and Katherine Laurienti for being elected by acclamation to the Board of Directors of the Crestview Water and Sanitation District.

During the May 17th meeting of the Board per Crestview's Rules and Regulations, the Board will hold an election of officers of the Board for the following twelve months.

AUTO CRASH AT CRESTVIEW'S MAINTENANCE FACILITY-

On February 26th at 2:45 AM, a car traveling east on 64th avenue toward Pecos Street sped along 64th at an estimated 75 mph and made no attempt to stop at Pecos Street. The car crossed the intersection hit the curb and our concrete landscape wall launching itself approximately 18 feet into the air and 50 feet east onto Crestview's drive through gate at the south side of the round building.

On March 24th, I was contacted by the Adams County Restitution Unit asking if Crestview had any costs related to the accident. I informed her that there was damage to the concrete landscape wall and the drive through gate. The gate was repaired by our staff and the wall will also be repaired by Crestview staff. With the cost of the concrete and the labor, the District may be out approximately \$1,000. I didn't file a claim with our insurance as the deductible is \$2,500.

The suspect had an arraignment hearing on March 28th where he pleaded guilty. The suspect provided insurance during the arraignment. I have contacted his insurance company and filed a claim for the replacement gates, the concrete for the repair of the wall and the labor required to make the repairs.

Crestview has been reimbursed for the monies and labor we spent to make repairs to the gate and the concrete wall along Pecos Street.

HOUSE BILL 23-1023-

House Bill 23-1023 was signed by Governor Polis on March 17, 2023 that raises the dollar amount that that limits uncontracted spending for special district's from \$60,000 to \$120,000. The effective date for the bill will be August 1, 2023.

The bill also states that every five years beginning on July 1, 2028, the dollar amount will be increased by the rate of inflation stated by the US Department of Labor and Statistics.

Allison Ulmer stated that this bill is great for special districts. This bill passed quickly and early. The SDA did a good job with this bill and that it is overdue.

US-36 & ZUNI STREET BORE-

BTrenchless has been potholing for utilities on both the north and south sides of US-36 and found that there isn't enough room between the existing 10" water main and a fiber duct run. They are still potholing to determine the best location for the bore. More to come...

During the January 25th meeting of the Board, Crestview's Board adopted a resolution to have BTrenchless bore a new 24" casing pipe under US 36 and insert a new 12" pvc water main inside the casing pipe for the bid price of \$420,261.00. Crestview's pipeline crew will perform the tie-ins at each end of the bore and will replace approximately 100 to 200 linear feet of water main to both the south and north of the new bore to eliminate old pipe from valve to valve in Zuni Street.

Denver Water was contacted to gain authorization for an emergency repair. Denver Water authorized the emergency replacement of both the 10" and 14" existing water mains under US-36.

SDA REGIONAL WORKSHOPS-

It's that time of year again to sign up for the SDA Regional Workshops. The workshops are scattered around Colorado so there are several options to attend. The workshops start at 8:00 AM and end at 12:30. These are the dates and locations:

June 9	Evergreen	June 12	Salida
June 13	Montrose	June 14	Vail
June 15	Granby	June 16	Eaton
June 20	Fountain	June 21	Denver North in Northglenn
June 22	Denver	June 23	Durango

Kathy Laurienti has stated that she would like to attend one of these classes.

Director Sanchez indicated that he would like to attend the workshop in Eaton as June 16th is the only date he has available.

Director Ryszkowski asked if all of them will be the same.

Mr. Terry stated that they would be.

Allison Ulmer will be presenting at three of the workshops; Durango, Fountain and Eaton.

2023 WATER MAIN REPLACEMENT PROJECT-

The 2023 Water Main Replacement Project consists of Alan Drive from 68th avenue north to 72nd avenue, Raritan Street from Jordan Drive north to 72nd avenue and Quivas Street from Raritan Street north to 72nd avenue. The water main in Alan Drive from 68th avenue north to 72nd avenue has been installed and is undergoing pressure testing and clear water testing.

ADAMS COUNTY 70TH AVENUE, BROADWAY TO PECOS RECONSTRUCT PROJECT-

Adams County hosted a progress meeting on November 30, 2022 to discuss the project. Adams County’s engineers have provided their 60% plans to Crestview. Crestview staff is planning on designing the replacement of the water main sections within 70th avenue that will need to be replaced prior to the start of the Adams County project. There are two 8” water mains that will be impacted by this project. One water main runs in 70th avenue from Pecos Street east to Lipan Street and the other segment runs from Huron Street east to Kidder Drive of which both will need to be replaced prior to the commencement of construction of the Adams County project. Clarice O’Hanlon will be designing the replacement and our pipeline replacement crew will be performing the replacements.

The Adams County project is to start construction in June of 2024.

Crestview’s engineer, Clarice O’Hanlon, Larry Hopper and I have determined that we would like for the Pipeline crew to replace this water main directly after the completion of the current water main replacement project.

CLEAR CREEK VILLAGE-

The developer, Crestview staff and representatives of Denver Water met on January 27, 2022 to discuss the horizontal location of a proposed twelve-inch water main and new 10-inch master meter to be constructed in Lowell Blvd. from 58th avenue north to 62nd avenue to create a third source of water into Crestview from Denver Water.

The engineers for the project have provided a Union Pacific Crossing Agreement naming Crestview as the Licensee. Naming Crestview as the Licensee is common as the crossing will ultimately belong to Crestview. By naming Crestview as the Licensee, there are fees and insurances needed to be paid for the project to proceed. Crestview’s attorney, Allison Ulmer is reviewing the agreement and will be supplying Crestview with a Hold Harmless Agreement to have between the developer and Crestview. This Hold Harmless Agreement should keep Crestview from having to pay any of the fees required by Union Pacific.

Allison Ulmer- The Hold Harmless Agreement is still in draft stage.

The idea is that the developer will sign the agreement taking on all of the requirements put forth by Union Pacific and limiting Crestview’s liabilities.

The main protection would be a bond provided by the developer/contractor naming Crestview as an additional insured under their insurance policy.

The agreement also runs with the land, meaning if the developer sells the land, the next owner would have to satisfy these obligations. This is always a concern with developers.

DENVER WATER MARCH PURCHASE-

36,026,000 gallons

Average since 2006 is 34,376,000 gallons

ATTORNEY'S REPORT –

ALLISON ULMER

Ms. Ulmer stated that she has been reviewing the crossing agreement with the Union Pacific Railroad and creating the Hold Harmless Agreement.

BILLS –

Director Sweeney made a motion to adopt the following resolution:

RES # 10 - 23 – BE IT RESOLVED THAT Bills be paid.

Director Sanchez seconded the motion.

AYES: Directors Sweeney, Ryzkowski, and Sanchez.

NAYS: None.

The resolution was unanimously adopted

OFFICE DATA -

The March Office Data was accepted as presented

FINANCIAL REPORT -

The March Financial Report was accepted as presented.

There being no further business, the meeting was adjourned at 6:10 PM.

Respectfully submitted,

Danny Sweeney, Secretary/Treasurer